



SUMMARY

Passionate and detail-oriented analyst, writer, and designer with over a decade of experience in research and writing across the fields of law; regulation; data; medicine; finance; communication strategies and procedures; entertainment; and game design.

Proficient in many software suites, and a quick study for new programs.

Creative, collaborative, kind, and thoroughly professional.



SKILLS

Writing
Editing
Flare
Risk Assessment
Compliance
FCRA
Policy Development
Grant Writing
Underwriting
Legal Research
Large Language Models
Communication Strategies
Game Development
Game Design Documentation
Data Management
Data Analysis
Legal Drafting
HIPAA Compliance
Professional Ethics
Research
WriterDuet
Communication Strategies
Photoshop
Interdisciplinary Collaboration
Storyboard Pro
Microsoft Office Suite
Copywriting
Billing
Video Editing
Docusign
Unity and Unreal Engine
Godot



EDUCATION

Sep 2008 –
May 2012

**Bachelor of the Arts:
Philosophy**
Transylvania University

TECHNICAL WRITER - COMPLIANCE

Wade McGrath

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Wade.a.mcgrath@gmail.com

<https://wadeamcgrath.wixsite.com/portfolio/samples>



WORK

2023 -
Present

Language Model Trainer and Analyst

DataAnnotations

- Applied advanced techniques in data annotation to extract information from large bodies of text and documents, including legal and financial documentation
- Researched granular topics to determine the factuality of machine learning assistants' responses to prompts
- Judged the safety and risk potentiality of machine learning assistants' answers to provocative questions
- Ensured the large language models' adherence to specific compliance and risk requirements
- Implemented rigorous quality control measures to identify and rectify errors in annotated data, resulting in improved model performance and reliability

2019 -
Present

Writer - Designer

Freelance/Contractor

- Created and organized SOPs, guides, proposals, and other pieces of technical writing as needed by clients
- Wrote copy for businesses in the financial and regulatory fields
- Contributed stories and narrative treatments for the 4.5★ rated mobile game, eQuoo (provided work is under NDA)
- Principle Narrative Designer for a video game (provided work is under NDA)
- Lead Gameplay/Mechanical Designer for Inchworm Games

2017 -
2019

Compliance Coordinator

Open Dealer Exchange

- Reviewed contracts for errors and legal consistency with preliminary data from dealers for onboarding with our CRM, generating over \$100,000,000 in revenue
- Assisted auto dealers with obtaining and maintaining the necessary documentation for FCRA compliance
- Coordinated on-site inspections for establishments and subsequently judged their business' physical accommodations according to bureau regulations
- Performed audits on businesses, ensuring their adherence to legal requirements for pulling consumer credit reports

2013 -
2015

Legal Assistant

Wilson & McQueen, PLLC

- Performed legal and regulatory research for employee rights, worker's compensation, personal injury, and class action suits
- Managed the case history for cases valued at upwards of \$1,000,000
- Wrote copy for the firm based on the firm's unique skills and mission within its area of practice
- Investigated and documented medical and surgical costs for plaintiffs as well as firm costs associated with individual cases